

Southside Virginia Community College

Payroll Submission and Distribution Schedule

Semi-monthly 2026

Applies to: Classified & 12-month Admin & Professional Faculty (*see important note below*)

Pay Period Begin Date	Pay Period End Date	Payroll Document Deadline	Time & Leave Supervisor Approval Deadline	Official Pay Date
12/25/2025	1/9/2026	12/18/2025	1/12/2026	1/16/2026
1/10/2026	1/24/2026	1/14/2026	1/26/2026	1/30/2026
1/25/2026	2/9/2026	1/28/2026	2/10/2026	2/13/2026
2/10/2026	2/24/2026	2/11/2026	2/24/2026	2/27/2026
2/25/2026	3/9/2026	2/26/2026	3/10/2026	3/16/2026
3/10/2026	3/24/2026	3/13/2026	3/25/2026	3/31/2026
3/25/2026	4/9/2026	3/31/2026	4/10/2026	4/16/2026
4/10/2026	4/24/2026	4/15/2026	4/27/2026	5/1/2026
4/25/2026	5/9/2026	4/29/2026	5/11/2026	5/15/2026
5/10/2026	5/24/2026	5/13/2026	5/26/2026	6/1/2026
5/25/2026	6/9/2026	5/29/2026	6/10/2026	6/16/2026
6/10/2026	6/24/2026	6/15/2026	6/25/2026	7/1/2026
6/25/2026	7/9/2026	6/30/2026	7/10/2026	7/16/2026
7/10/2026	7/24/2026	7/14/2026	7/27/2026	7/31/2026
7/25/2026	8/9/2026	7/29/2026	8/10/2026	8/14/2026
8/10/2026	8/24/2026	8/14/2026	8/25/2026	9/1/2026
8/25/2026	9/9/2026	8/31/2026	9/10/2026	9/16/2026
9/10/2026	9/24/2026	9/14/2026	9/25/2026	9/30/2026
9/25/2026	10/9/2026	9/29/2026	10/12/2026	10/16/2026
10/10/2026	10/24/2026	10/14/2026	10/26/2026	10/30/2026
10/25/2026	11/9/2026	10/28/2026	11/10/2026	11/16/2026
11/10/2026	11/24/2026	11/11/2026	11/25/2026	12/1/2026
11/25/2026	12/9/2026	11/30/2026	12/10/2026	12/16/2026
12/10/2026	12/24/2026	12/15/2026	12/23 will advise with SSC holiday update	12/31/2026

Important Notes

9 and 12 month teaching faculty's pay dates are the same; however, pay periods are the 1st to the 15th, and the 16th to the 30th/31st (last day of the month).